



MUMBAI DISTRICTS AIDS CONTROL SOCIETY

Established by

MUNICIPAL CORPORATION OF GREATER MUMBAI



Regd. No. 891/98

MDACS /Quo/०१९ / PO-AO-ICTC

Date ०७, December, 2020

To,

Dear Sirs,

Sub: Invitation of Quotation for Comprehensive Maintenance Contract of Blue Star and Carrier brand Walk-In-Cooler of MDACS and Medical Colleges.

1. You are invited to submit your most competitive quotation for providing following Comprehensive Maintenance Contract of Blue Star and Carrier brand Walk-In-Cooler of MDACS and Medical Colleges:

Sr. No.	Brief Description of the work Comprehensive Maintenance Contract	Scope and Nature of work	Qty	Contract Period	Place of work
1.	Walk-in-Cooler's AC units of Blue Star Brand	Attached Separately	2	Comprehensive maintenance contract for the period of two years from the issue of Work Order	MDACS Office
2.	Walk-in-Cooler's AC units of Blue Star Brand		1		
3.	Walk-in-Cooler's AC units of Carrier Brand		1		
4.	Walk-in-Cooler's AC units of Carrier Brand		4		1. KEM Hospital 2. BYL Nair Hospital 3. LTMG Hospital 4. JJ Hospital

2. Bid Price

- a. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initiating, dating and rewriting.
- b. All duties, taxes and other Levis payable on the raw materials and components shall be included in the total price.
- c. GST in connection with the sale shall be shown separately.

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.
Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com,



**Life is precious Stop HIV/AIDS
Keep the Promise**

- d. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e. The Prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

4. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

5. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are

- a) properly signed; and
- b) confirm to the terms and conditions and specifications

The quotations shall be evaluated either on the basis of individual items or for all the items together, whichever is beneficial. Purchaser's discretion shall be final.

GST in connection with sale of goods shall be taken into account in evaluation.

6. Award of Contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

6.1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

6.2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

7. Payment shall be made within 30 days from the receipt of bill along with Statement of acknowledgement / Challan duly acknowledged by in-charges / Officers / Authorized person.

8. As per prevailing rules TDS will deducted at source towards income tax from all the bills submitted to the department. The TDS certificate shall be given by Mumbai Districts AIDS Control Society.

9. Purchaser reserves the right at the time of contract award to increase or decrease the quantities indicated above by 25% without any change in the unit price or any other terms and conditions.

10. **The quotation shall be enclosed in sealed envelope sealed with sealing wax only Male pasting on envelope will not suffice and such quotations will not be accepted.**

11. **Incomplete, irregular, unsealed, unsigned and Quotations received after the due date and time will not be considered.**

12. Penalty:

a) Additional emergency service shall be given during the period of contract without any extra charges on receipt of intimation in writing or on phone within 24 hours.

b) Failure to provide services shall entail penalty @ Rs. 10/- per hour beyond 24 hours. In case the contractor does not rectify the defects & restore the system within 48 hours the work will

be carried out from open market at his risk & cost and such cost shall be recovered from the contractor including penalty.

13. The Quotationer must fill up the rates in the format given along with the Quotations notice. The quotation must be stamp and signed by authorized person. **If it is filled up in any other format, the same shall be rejected outright.**
14. Copy of GST Certificate should be submitted.
15. Copy of PAN card with photographs of Proprietor / Partners / Directors should be submitted.
16. Copy of Shop and Establishment (Gumasta) Certificate.
17. The Quotationers must paginate the quotation properly.
18. The contractor should submit the documents to support the turnover during last 3 financial years.
19. The copies of work orders pertaining to last 3 financial years should be produced to support performance. The Quotationers shall submit documents pertaining to past performance, experience and the list of engineers with qualifications etc.
20. The Quotationer must submit the **EMD of Rs 8,950/- by Demand Draft. The Demand Draft should be drawn in favour of Mumbai Districts AIDS Control Society.** The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid upto 11.00 a.m. one day prior to the opening of the Quotation. A copy the EMD Receipt should be kept should along with quotation. EMD Receipt no. should be mentioned on the Envelope.
21. **Performance Security:**

The successful bidder will have to pay 5% as Security Deposit by Demand Draft only within 30 days on receipt of the acceptance letter. If they fail to pay the Security Deposit within stipulated period, they will be charged extra Rs. 100/- as penalty.

The Security deposit will be refund after two months from the satisfactory completion of contract period
22. The contractor will execute an agreement on a stamp paper of Rs. 200/- within 30 days from the receipt of work order. Failed to submit the paper in stipulated period the bills will not be certified for payment.
23. **Last Date and time of receipt of quotations:**

The Quotationer must fill up the rates in the format given along with the Quotations notice. Quotationer should submit their sealed Quotation in sealed envelope sealed with sealing wax only duly super-scribed on the envelope as **"Quotation for Comprehensive Maintenance Contract of Blue Star and Carrier brand Walk-In-Cooler of MDACS and Medical Colleges."** due on 22.12.2020 latest by **1.00 p.m.** which will be opened on the due date after **3.00 p.m.**
24. We look forward to receiving your quotations and thank you for your interest in this project.


Admin. Officer
MDACS


Addl. Project Director
MDACS 

Annexure - A
Specifications & Terms and Conditions

Comprehensive Maintenance Contract for walk in coolers					
Sr. No.	Size of Walk-in-Coolers	Brand and Date of Purchase	Locations	Quantity	Capacity
1	10' x 10' x 8'		MDACS Main Office		16000 BTU
		Blue Star April 2016	Walk-in-Cooler's AC units of Blue Star Brand Unit 'A' [Fixed asset No.: MDACS/FA2015-16/AC(WIC) 01]	1 A.C. Units	
		Blue Star March 2018	Walk-in-Cooler's AC units of Blue Star Brand Unit 'B' [Fixed asset No.: MDACS/FA2017-18/AC(WIC) 01]	1 A.C. Units	
2	6' x 6' x 7'		MDACS Main Office		7000 BTU
		Blue Star September 2017	Walk-in-Cooler's AC units of Blue Star Brand Unit 'A' [Fixed asset No.: MDACS/FA2017-18/AC(WIC) 02]	1 A.C. Units	
		Carrier April 2016	Walk-in-Cooler's AC units of Carrier Brand Unit 'B' [Fixed asset No.: MDACS/FA2015-16/AC(WIC) 02]	1 A.C. Units	
3	6' x 6' x 7'	Carrier March 2009	KEM Hospital [Fixed asset No.: MDACS/FA2008-09/KEMH(M) WIC 01]	1 A.C. Units	7000 BTU
4	6' x 6' x 7'	Carrier March 2009	BYL Nair Hospital [Fixed asset No.: MDACS/FA2008-09/BYLNH(M) WIC 02]	1 A.C. Units	7000 BTU
5	6' x 6' x 7'	Carrier March 2009	LTMG Hospital [Fixed asset No.: MDACS/FA2008-09/LTMGH(M) WIC 03]	1 A.C. Units	7000 BTU
6	6' x 6' x 7'	Carrier March 2009	J.J. Hospital [Fixed asset No.: MDACS/FA2008-09/JJHH(M) WIC 04]	1 A.C. Units	7000 BTU

*** The number of Walk-in-cooler is likely to vary and therefore the bill of quantity shall be decided as per actual and physical number of machines**

- i) All the equipments will be checked up & serviced by default **in every two months**.
- ii) Each such preventive maintenance service shall mainly consist of Clearing, checking & lubrication (If applicable, based on need as a matter of routine).
- iii) Breakdown calls will be attended as & when required. (Unrestricted breakdown calls).
- iv) The same shall be attended to within 8 hrs from the receipt of call.
- v) Overhauling at site or in services station as & when required.

- vi) The minor / major repairs including mentioned in above will be carried out as part of the contract without extra charges.
- vii) Free transportation to the service station & back in case the equipment is required to be moved to the service station for the equipments installed within city limit.
- viii) Alternate Machine will be provided by the contractor on loan basis, in case of breakdown / failure of MDACS Machine without any extra charges.
- ix) The contractor will ensure proper maintenance and smooth functioning of all the machines / equipments.
- x) The contractor will intimate the location of their service station and details of contact person to the concerned program officer of MDACS.
- xi) Goods acceptance certificate for spare parts & satisfactory service report from ICTC should be sent with service status report in original whenever spare parts are replaced.
- xii) The contractor shall ensure easy supply of spare part of Blue Star Ltd. and Carrier Companies without delay.
- xiii) **Contract Period:** Two years.


Admin. Officer
MDACS

FORMAT OF QUOTATION

Sr. No.	Scope and Nature of Work	Specification	Qty	No. of Services in 2 years	Rate per service (Service in every two months) in Rs.	Total Amount in Figures	In Words
1.	Walk-in-Cooler's AC units of Blue Star Brand (MDACS main office)	As per Annexure - A	2	24			
2.	Walk-in-Cooler's AC units of Blue Star Brand (MDACS main office)		1	12			
3.	Walk-in-Cooler's AC units of Carrier Brand (MDACS main office)		1	12			
4.	Walk-in-Cooler's AC units of Carrier Brand (KEM, NAIR, LTMG and J.J. Hospital)		4	48			
	Total						
	Add.: GST (Along with HSN Code)						
	Gross Total ...						

*** The number of Walk-in-cooler is likely to vary and therefore the bill of quantity shall be decided as per actual and physical number of machines**

We agree to provide above service in accordance with the technical specifications for a total contract price of Rs. _____ (amount in figures) Rs. _____ (amount in words) within the period specified in the invitation for Quotations.

We also confirm that the normal commercial warrantee / guarantee of 12 months shall apply to the spare parts, if replaced.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier