



MUMBAI DISTRICTS AIDS CONTROL SOCIETY
Established by
MUNICIPAL CORPORATION OF GREATER MUMBAI



C-17

Regd. No. 891/98

MDACS / Quo ~~B35~~ / PO-CST

Date 08, January 2021

To,

Dear Sirs,

Sub.: Invitation of Quotation for Refurbishment of RPAC and Pediatric Centre, LTMG Hospital ART Centre

1. You are invited to submit your most competitive quotation for Refurbishment of RPAC and Pediatric Centre, LTMG Hospital ART Centre:

Sr. No	Description	Specifications	Contract period	Place of work
1	Refurbishment of RPAC and Pediatric Centre, LTMG Hospital ART Centre	Attached Separately	Work shall be completed within 40 days from the receipt of work order	LTMG Hospital Adult ART Centre

2. Bid Price

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- GST in connection with the sale shall be shown separately.
- The rates quoted for each item by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

4. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

5. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- are properly signed; and
- conform to the terms and conditions and specifications

GST in connection with sale of goods shall be taken into account in evaluation.

6. Award of Contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 6.1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.
Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com,




Life is precious Stop HIV/AIDS
Keep the Promise

- 6.2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made within 30 days from the receipt of bill in duplicate along with report of the completion of the work at center with stamp and signature of authorized person as acknowledgement.
 8. As per prevailing rules TDS / SGST / CGST will deducted at source towards income tax / SGST / CGST from all the bills submitted to the department. The TDS / SGST / CGST certificate shall be generated on line by Finance section of Mumbai Districts AIDS Control Society.
 9. Quotationers should submit documentary evidence that they have requisite qualifications, experience, past performance and capacity to complete the work successfully on time for the said work.
 10. Purchaser reserves the right at the time of contract award to increase or decrease the quantities indicated above by 25% without any change in the unit price or any other terms and conditions.
 11. **The quotation shall be enclosed in sealed envelope sealed with sealing wax only Male pasting on envelope will not suffice and such quotations will not be accepted.**
 12. **Incomplete, irregular, unsealed, unsigned and Quotations received after the due date and time will not be considered.**
 13. The Quotationer must fill up the rates in the format given along with the Quotations notice. The quotation must be stamp and signed by authorized person. **If it is filled up in any other format, the same shall be rejected outright.**
 14. The Quotationer must submit the **EMD of Rs. 11,900/- by Demand Draft. The Demand Draft should be drawn in favor of Mumbai Districts AIDS Control Society.** The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid upto 1.00 p.m. one day prior to the opening of the Quotation. A copy the EMD Receipt should be kept should along with quotation. EMD Receipt no. should be mentioned on the Envelope.
 15. Copy of GST Certificate should be submitted.
 16. Copy of PAN card with photographs of Proprietor / Partners / Directors should be submitted.
 17. Copy of Shop and Establishment (Gumasta) Certificate.
 18. The Quotationers must paginate the quotation properly & mention the page nos. of documents submitted / attached with the quotation on the cover page or letter head of company.
 19. **Performance Security:**
The successful bidder will have to pay 5% as Security Deposit by Demand Draft only within 15 days on receipt of the purchase order. If they fail to pay the Security Deposit within stipulated period, they will be charged extra Rs. 100/- as a penalty.
Security Deposit will be refunded after two months from completion of satisfactory defect liability period / warranty period.
 20. The Quotationer must fill up the rates in the format given along with the Quotations notice. The quotation must be stamp and signed by authorized person. **If it is filled up in any other format, the same shall be rejected outright.**
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22. The rate for imported items must be offered in IR. No rate revision shall be offered on the basis of change in rate for foreign exchange.
23. Any dispute arising out of this contract shall be decided by Project Director's whose decision shall be final.
24. Work should be completed within 40 days from the date of receipt of work order. For delay the penalty will be imposed at the following rates.
- a) For delay completion – ½ % per week or part thereof after the expiry of the contract period subject to maximum 10%.
 - b) Failure to complete the work– Earnest Money Deposit / contract deposit will be forfeited.
 - c) Variation in specification – material will be rejected and cost of the said material will be recovered from the contractor at the risk and cost of contractor.
25. Last Date and time of receipt of quotations:
The Quotationer must fill up the rates in the format given along with the Quotations notice. Quotationer should submit their sealed Quotation in sealed envelope sealed with sealing wax only duly super-scribed on the envelope as **“Quotation for Refurbishment of RPAC and Pediatric Centre, LTMG Hospital ART Centre”** due on 20.01.2021 latest by 1.00 p.m. which will be opened on the due date at 3.00 p.m.
26. We look forward to receiving your quotations and thank you for your interest in this project.


Dy. Director (Proc.)
MDACS


Dy. Director (CST)
MDACS


Addl. Project Director
MDACS

Specifications & Terms and Conditions for Refurbishment of RPAC and Pediatric Centre, LTMG Hospital, ART Center

Sr. No.	Description	Quantity
1	Repair work like changing 3 locks, providing nails where necessary, making keys for 3 locks	
2	Door Stopper.	6 Nos.
3	Providing, making & fixing ply storage cupboard for Phlebotomy room unit in 18 mm thk. Comm. ply, 1mm thk. laminate with 3 partitions inside, all	21 Sq. Ft.
4	Providing and pasting of Digital printed cartoon wall paper on wall. Paper: 250 GSM	400 Sq. Ft.
5	Providing 12 mm thick glass on table top with side polish (4' x 2')	2 Nos.
6	Providing notice board 3' x 2', 3' x 1'6", 2' x 1'6" (nonmagnetic)	3 Nos.
7	Providing soft board 12 mm Thk. (3' X 1'6")	4 Nos.
8	Providing and fixing microwave foldable bracket.	1 Nos.
9	Providing & fixing wall mounted fans. Brand Orient. Size: 16"	1 Nos.
	STEEL FURNITURE	
1	Customized Computer Trolley Size: 2'X1'7", with space for printer	3 Nos.
2	Providing table with storage a) Size: 4' x 2', with two drawers on both side	2 Nos.
3	Providing table with storage b) Size: 1'6"x 2'0", with two drawers on one side.	2 Nos.
4	Providing closet organizer for medicine Size – 1750 mm (H) X 900 mm W) x 325 mm (D) made in 20 SWG MS CRCA sheet with 4 equal shelves The door shall have 6 lever cam lock. Shall be provided with 5mm thick glass from inside, secured in metal frame	2 Nos.
5	Providing filing cabinet with drawers File cabinet shall be made from M.S.CRCA sheet of minimum 20 SWG with overall size 470mm x 600mm x 1350mm (+ 25mm) with 4 numbers of drawers.	6 Nos.
6	Providing metal cupboard for storage Providing powder coated metal cupboard for storage Size - Steel Cupboard size 1980mm (+25mm) high x 915mm (+25mm) wide x 485mm (+ 10mm) deep. Gauge: 22	2 Nos.
7	Providing office metal table with file compartment and drawer Size: 4' X 2' One side 3 Drawers and one side cupboard. Shelves 1 Drawer, 3 Drawers and one side 3 drawer and one side cupboard Colour: Spray paint Powder coating Shade : Silver Gray or any colour as per choice of consignee	2 Nos.
8	Providing collection chair Providing customize phlebotomy chair. W565 x D673 x H855 x SH490mm	1 Nos.

***Note:** Vendor should visit the site for inspection before submitting the quotation. Vendors should offer full quantity of the item.

Note:

1. The cost of the any extra and excess work will be paid.
2. Water and electricity for work shall be provided by ART Centre.
3. The quoted rates should be inclusive of cost of materials, Labour charges, transportation, and etc.
4. Defect Liability Period: One year from the completion of work.
5. After joint inspection the payment will be made as per actual work done.



Dy. Director (CST)
MDACS

FORMAT OF QUOTATION

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	Colour: Spray paint Powder coating Shade : Silver Gray or any colour as per choice of consignee			
8	Providing collection chair Providing customize phlebotomy chair. W565 x D673 x H855 x SH490mm	1 Nos.		
	Total ...			
	Add: GST (Along with HSN Code)			
	Gross Total ...			

We agree to carry out above work as per specifications for a total contract price of Rs. _____ (amount in figures) Rs. _____ (amount in words) within the period specified in the invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

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