



MDACS/Quo/ // /PO-ESTT

Date: 01 July 2021

To,

Sub: Quotation for Disposing of Scrap Materials

Dear Sirs,

MDACS is planning to dispose of Waste/scrap an unserviceable material lying in the MDACS Godown No.4. The offers are therefore invited from the scrap dealers dealing in line. You are requested to quote your most attractive and highest offer for the sale of scrap material as shown in accompanying statement. The Quantity of the material shown in the said statement is tentatively worked out and the same is likely to be changed on physical verification. **The due date of opening of quotations is 16.07.2021**

Terms and Conditions:

- 1) The contract will be given to the responsive and successful scrap dealers.
- 2) The offer of highest will be considered for awarding the contract.
- 3) The delivery of the waste and scrap material will be given only after the same is physically counted.
- 4) The successful contractor will have to deploy his own labour for loading and unloading etc. purposes.
- 5) The successful contractor should make his own arrangement of transportation at his own cost.
- 6) The entire operation of packing, loading & unloading and transportation & weighing shall be carried out by the contractor with his own resources, within the period of **21 days** from the date of acceptance of Work Order.
- 7) The contractor shall keep the premises clean and tidy.
- 8) Levy of taxes if any will be the liability of scrap dealer.
- 9) Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission. The withdrawal of the offer before validity period will entail forfeiture of EMD.
- 10) The offers shall be given in the accompanying format.
- 11) The Scrap Dealers shall submit attested copies of following documents
 - a) GST Certificates
 - b) PAN Card
- 12) Each bidder shall submit only one quotation.
- 13) The dealer shall pay Earnest Money Deposit of Rs. 4,000/- in Demand Draft drawn in favour of Mumbai Districts AIDS Control Society, which should be paid one day prior to



the due date of opening. The Withdrawal of offer before the validity period shall entail forfeiture of EMD.

14) MDACS will evaluate and compare the offers determined to be substantially responsive i.e. which are

- a) Properly signed; and
- b) Conform to the terms and conditions

The offer will be evaluated for each item separately.

15) MDACS will award the contract to the bidder whose offer has been determined to be substantially responsive and who has offered the highest rate.

- a) Notwithstanding the above, the MDACS reserves the right to accept or reject any offers and to cancel the bidding process and reject all offers at any time prior to the award of contract
- b) The bidder whose bid is accepted will be notified of the award of contract by MDACS prior to expiration of the offer validity period. The terms of the accepted offer shall be incorporated in the Acceptance letter.


16) **Penalty:**

- a. For delay— ½ % per week or part thereof after the expiry of the work order period subject to maximum 10%.
- b. If the contractor personnel is found responsible for any theft, loss of material/articles and damages, he/she shall be liable to pay immediate payment in actual, equivalent to the value of the article theft/lost/damaged or replacements decided by the MDACS depending on the gravity of the act.
- c. If the contractor does not lift the e-waste on pre-decided day and time of delivery, he/she shall be liable to pay penalty Rs. 5,000/- for that day, without prejudice to other conditions.
- d. In case if the contractor fails to remove complete delivery of the good sold or part thereof within stipulated period he/they shall be liable to pay demurrage charges at 2% of the sale value of unremoved quantity per day. Notwithstanding the facilities given above, the MDACS reserves the right to forfeit the amount paid by the Purchaser without any further notice and goods will be resold as deemed fit to the MDACS.
- e. The contractor is responsible to complete Data Deactivation degaussing/ storage media destruction.

17) The successful contractor shall make the payment of Rs. 10,000/- in cash within 7 days from the receipt of this order. Rest of the payment if any shall be made by the contractor immediately after confirmation of total numbers of the items.

18) We look forward to receiving your offers and thank you for your interest in the subject work.


18/10/21
Admin. Officer
MDACS


18/10/2021
Dy. Director (Procurement)
MDACS


19/10/21
Addl. Project Director
MDACS

**Quotation list for disposing of scrap material lying ward no. 4 and
Annex Building of MDACS**

SR. NO.	DESCRIPTION OF SCRAP	SCRAP QTY	RATE	Amount (in Rs.)
1	Computer Set (CUP, Monitor, Keyboard, Mouse etc.)	53		
2	Laptop	2		
3	CPU machine	14		
4	CRT Monitor	7		
5	LCD Monitor	18		
6	Printer Deskjet	18		
8	Printer Laserjet	18		
9	Scanner	2		
10	Stabilizer machine	1		
11	UPS machine	22		
12	Projector for presentation	2		
13	Projector for OHP	1		
14	Television - CRT Model	12		
15	Television - LCD Model 39"	11		
	Television - LCD Model 26"			
	Television - LCD Model 22"			
	Television - LCD Model 18"			
	Television - LCD Model 19"			
	Television - LCD Model			
16	Fax Machine	1		
17	DVD Player	11		
18	Music Systems with Amplifier/ Home Threater	4		
19	Small computer speaker	1		
20	Split AC Unit with Indoor-Outdoor unit.	5		
21	Telephone Instruments	1		
22	SMPS Power supplier	2		
23	Cabinet - Comp. CPU	1		
24	Keyboard (Computer)	23		
25	Mouse (Computer)	10		
26	Refrigerator domestic - small size 165 Ltr/ 180 Ltr	23		
	Refrigerator Single / double door domestic - Big size			
27	Chest Cooler / Deep Freezer	19		
28	Water Cooler	8		

SR. NO.	DESCRIPTION OF SCRAP	SCRAP QTY	RATE	Amount (in Rs.)
29	Smart Card Machine, Model: CLP 54, S/N: M-4277.	1		
30	Printer with Xerox machine	4		
31	Water Purifier	6		
32	Examination Lamp	2		
33	Digital Token Machine	2		
34	Fan: Wall/Table/ Ceilling	16		
Total Amount (Rs.)				
Add % GST (HSN Code :) 				
Total Amount (including GST etc.)				

We agree to purchase the above scrap material in accordance with the list for a total cost of Rs. _____ + (GST) Rs. _____ (amount in figures) Rs. _____ + GST Rs. _____ (amount in words) within the period specified in the invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Scrap Dealer
Alongwith stamp

INFORMATION TO BE FILLED IN BY THE QUOTATIONER / TENDERER

Sr. No.	Particulars	To be filled by Quotationer / Tenderer
1	Quotation / Tender No and Date	
2	EMD Amount, Receipt no. and date	
3	Quotationer / Tenderer Firm Name	
4	Quotationer / Tenderer Address	
5	Name of Contact Person and Contact No.	
6	E-mail ID	
6	If is proprietary concern if so name of the owner	
7	If it partnership concern Name of Each partner	
8	Partnership deed and copy of registration certificate	
9	If it is company if so the documentary proof to show that the company is registered Name of the Director	
10	Details of the bank	
	1) Name of the bank	
	2) Name of the Branch	
	3) Address of the branch	
	4) Type of bank Account	
	5) Bank account No.	
	6) IFC Code	
	7) MICR Code	
11	Registration under GST Act	Yes / No
12	GST Registration No.	
13	GST Registration Certificate	
14	The Certificate of PAN documents and Photograph	Self-attested

Signature of authorized person of concern Company / Quotationer / Tenderer

