



MUMBAI DISTRICTS AIDS CONTROL SOCIETY

Established by

MUNICIPAL CORPORATION OF GREATER MUMBAI
Regd. No. 891/98



MDACS /Quo/O12-/ PO-CST

Date: 19, October, 2020

To,

Dear Sir,

Sub: Invitation of Quotation for the Procurement of Centrifuge Machine (Table Top) for ART Centers.

1. You are invited to submit your most competitive quotation for the Procurement of Centrifuge Machine (Table Top) for ART Centers:

| Sr. No. | Description | Specifications | Qty | Place of Delivery |
|---------|------------------------|--------------------------------|-----|--------------------|
| 1. | Centrifuge (Table Top) | As per separate sheet attached | 13 | Respective Centers |

2. **Delivery Period:** It will be binding on you to supply the equipments within 30 days from the date of receipt of purchase order.

3. **Bid Price**

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- GST in connection with the sale shall be shown separately.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are

- properly signed; and
- conform to the terms and conditions and specifications

The quotations would be evaluated for each item separately.

GST in connection with sale shall be taken into account in evaluation.

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.
Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com,



**Life is precious Stop HIV/AIDS
Keep the Promise**

7. Award of Contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made within 30 days from the receipt of bill along with report of the delivery with stamp and signature of authorized person as acknowledgement.
9. As per prevailing rules TDS / SGST / CGST will deducted at source towards income tax / SGST / CGST from all the bills submitted to the department. The TDS / SGST / CGST certificate shall be generated on line by Finance section of Mumbai Districts AIDS Control Society.
10. Quotations from the manufacturers and their authorized distributors / agent / stockiest / are invited. The quotations from authorized distributors / agents / stickiest should accompany a **letter of authority** from the manufacturer authorizing item to quote for the said equipments. No bidder can be manufacturer and an authorized agent for the same product.
11. Quotationers should submit documentary evidence that they have requisite qualifications, experience, past performance and capacity to complete the supply successfully on time for the said equipments offered.
12. Quotationers should offer full quantity of the item.
13. Purchaser reserves the right at the time of contract award to increase or decrease the quantities indicated above by 15% without any change in the unit price or any other terms & conditions.
14. **Incomplete, irregular, unsealed, unsigned and quotations received after the due date and time will not be considered.**
15. The quotationer must fill up the rates in the format given along with the quotations notice. If it is filled up in any other format, the same shall be rejected outright.
16. The Quotationer must submit the **EMD of Rs. 13,440/- by Demand Draft. The Demand Draft should be drawn in favor of Mumbai Districts AIDS Control Society.** The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid upto 3.00 p.m. one day prior to the opening of the Quotation. A copy the EMD Receipt should be kept should along with quotation. EMD Receipt no. should be mentioned on the Envelope.
17. Copy of GST Certificate should be submitted.
18. Copy of PAN card with photographs should be submitted.
19. The Quotationers must paginate the quotation properly.
20. **Performance Security:**
The successful bidder will have to pay 5% as Security Deposit by Demand Draft only within 15 days on receipt of the purchase order. If they fail to pay the Security Deposit within stipulated period, they will be charged extra Rs. 100/- as a penalty.

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Security Deposit will be refunded after two months from the completion of satisfactory warranty period.

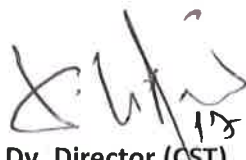
21. Penalty

- a) For delay supply – ½ % per week or part thereof after the expiry of the delivery period subject to maximum 10%.
- b) Failure of the supply – Earnest Money Deposit cum contract deposit will be forfeited and the material will be purchased at the risk and cost of the suppliers.
- c) Variation in specification – material will be rejected and cost of the said recovered from the supplier.

22. Last Date and time of receipt of quotations:

Quotationer should submit their sealed quotation duly super-scribed on the envelope as “**Quotation for the Procurement of Centrifuge Machine for ART Centers**” due on 04.11.2020 latest by 1.00 p.m., which will be opened on the due date at 3.00 p.m.

23. We look forward to receiving your quotations and thank you for your interest in this project.


13/9/20
Dy. Director (CST)
MDACS


13/9/20
Add. Project Director
MDACS
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Specifications & Terms and Conditions

Bench top Centrifuge (Table top Centrifuge)

1. Capacity 08 x15ml
2. Built in time and speed regulator with suitable speed indication and lid lock system.
3. RPM 5000 to 6000 rpm
4. Power supply 220/240 volts,
5. Single phase, 50 cycles plus minus 12 AC.
6. The firm shall submit printed illustrated technical literature/leaflet indicating the model number. If quoted model is a modified version of their any standard product that also be indicated in the offer.
7. Warranty Period: 1 year



Dy. Director (CST)
MDACS

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FORMAT OF QUOTATION

| Sr. No. | Description | Specifications | Name of the Manufacturer | Qty | Unit rate in Rs. | In Figures | In Words |
|----------------|-----------------------------------|--------------------------------|---------------------------------|------------|-------------------------|-------------------|-----------------|
| 1. | Centrifuge (8 x 15 ml Tube Rotor) | As per separate sheet attached | | 13 | | | |
| | Total ... | | | | | | |
| | Add: GST | | | | | | |
| | Gross Total ... | | | | | | |

We agree to supply the above equipments in accordance with the technical specifications for a total contract price of Rs. _____ (amount in figures) Rs. _____ (amount in words) within the period specified in the invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

