



# MUMBAI DISTRICTS AIDS CONTROL SOCIETY

Established by

BRIHANMUMBAI MUNICIPAL CORPORATION



Regd. No. 891/980

MDACS / Quo / 08 / PO-CST

Date: 04, December 2024

To,

Dear Sirs,

**Sub.: Invitation of Quotation for Refurbishment of BDBA Hospital ART Centre, Kandivali (West).**

1. You are invited to submit your most competitive quotation for Refurbishment of BDBA Hospital ART Centre:

Sr. No	Description	Specifications	Contract period	Place of work
1	Refurbishment of BDBA Hospital ART Centre	Attached Separately	Work shall be completed within 30 days from the receipt of work order	BDBA Hospital ART Centre, Kandivali (West)

**2. Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST in connection with the sale shall be shown separately.
- d) The rates quoted for each item by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

**4. Validity of Quotation**

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

**5. Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) are properly signed; and
- b) conform to the terms and conditions and specifications

GST in connection with sale of goods shall be taken into account in evaluation.

**6. Award of Contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.

Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com,



**Life is precious ... .. Stop HIV/AIDS**  
**Keep the Promise**

- 6.1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 6.2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made within 30 days from the receipt of bill in duplicate along with report of the completion of the work at center with stamp and signature of authorized person as acknowledgement.
8. As per prevailing rules TDS / SGST / CGST will deducted at source towards income tax / SGST / CGST from all the bills submitted to the department. The TDS / SGST / CGST certificate shall be generated on line by Finance section of Mumbai Districts AIDS Control Society.
9. Quotationers should submit documentary evidence that they have requisite qualifications, experience, past performance and capacity to complete the work successfully on time for the said work.
10. Purchaser reserves the right at the time of contract award to increase or decrease the quantities indicated above by 25% without any change in the unit price or any other terms and conditions.
11. **The quotation shall be enclosed in sealed envelope sealed with sealing wax only Male pasting on envelope will not suffice and such quotations will not be accepted.**
12. **Incomplete, irregular, unsealed, unsigned and Quotations received after the due date and time will not be considered.**
13. The Quotationer must fill up the rates in the format given along with the Quotations notice. The quotation must be stamp and signed by authorized person. **If it is filled up in any other format, the same shall be rejected outright.**
14. The Quotationers must submit the **EMD of Rs. 2,760/- by Demand Draft, Banker's cheque, Bank Guarantee from any bank or payment online in an acceptable form. The Demand Draft should be drawn in favor of Mumbai Districts AIDS Control Society.** The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid up to 03.00 p.m. one day prior to the opening of the Quotation. A Xerox copy of the EMD Receipt should be kept along with quotation. EMD Receipt no. and date should be mentioned on the Envelope.
15. Copy of GST Certificate should be submitted.
16. Copy of PAN card with photographs of Proprietor / Partners / Directors should be submitted.
17. Copy of Shop and Establishment (Gumasta) Certificate.
18. The Quotationers must paginate the quotation properly & mention the page nos. of documents submitted / attached with the quotation on the cover page or letter head of company.
19. **Performance Security:**

The successful bidder will have to pay 5% as **Security Deposit by Demand Draft, Banker's cheque or bank guarantee from any bank or payment online in on acceptable form only within 15 days on receipt of the purchase order.** If they fail to pay the Security Deposit within stipulated period, the contractor will be charged extra Rs. 100/- as a penalty.

Security Deposit will be refunded after two months from completion of satisfactory defect liability period / warranty period.

20. The Quotationer must fill up the rates in the format given along with the Quotations notice. The quotation must be stamp and signed by authorized person. **If it is filled up in any other format, the same shall be rejected outright.**
21. The rate for imported items must be offered in IR. No rate revision shall be offered on the basis of change in rate for foreign exchange.
22. Any dispute arising out of this contract shall be decided by Project Director's whose decision shall be final.
23. Work should be completed within stipulated period from the date of receipt of work order. For delay the penalty will be imposed at the following rates.
  - a) For delay completion – ½ % per week or part thereof after the expiry of the contract period subject to maximum 10%.
  - b) Failure to complete the work– Earnest Money Deposit / contract deposit will be forfeited.
  - c) Variation in specification – material will be rejected and cost of the said material will be recovered from the contractor at the risk and cost of contractor.
24. Last Date and time of receipt of quotations:  
The Quotationer must fill up the rates in the format given along with the Quotations notice. Quotationer should submit their sealed Quotation in sealed envelope sealed with sealing wax only duly super-scribed on the envelope as **"Quotation for Refurbishment of BDDB Hospital ART Centre, Kandivali (West)"** due on 16.12.2024 latest by 1.00 p.m. which will be opened on the same date at 3.00 p.m.
25. We look forward to receiving your quotations and thank you for your interest in this project.

Fos  
  
Dy. Director (CST)  
MDACS

  
Dy. Director (Proc.)  
MDACS  
02/12/2024

  
Addl. Project Director  
MDACS  
03/12/2024

**Specifications & Terms and Conditions for Refurbishment of BDBA Hospital ART Centre,  
Kandivali (West)**

<b>Sr. No.</b>	<b>Description</b>	<b>Quantity</b>
1	Plastic Paint	668 Sq. Ft.
2	Wooden Storage	15
3	Fixing new exhaust fan and other Electric work	1
4	Aluminum partition removing and reflexing with minor modification	1

**\*Note:** Vendor should visit the site for inspection before submitting the quotation. Vendors should offer full quantity of the item.

**Note:**

1. The cost of the any extra and excess work will be paid.
2. Water and electricity for work shall be provided by ART Centre.
3. The quoted rates should be inclusive of cost of materials, Labour charges, transportation, and etc.
4. Defect Liability Period: One year from the completion of work.
5. After joint inspection the payment will be made as per actual work done.

*J.S.*   
**Dy. Director (CST)**  
**MDACS**

**FORMAT OF QUOTATION**

<b>Sr. No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Rate per Sqt. / Job (In. Rs.)</b>	<b>Total (In. Rs.)</b>
1	Plastic Paint	668 Sq. Ft.		
2	Wooden Storage	15		
3	Fixing new exhaust fan and other Electric work	1		
4	Aluminum partition removing and reflexing with minor modification	1		
	<b>Total ...</b>			
	<b>Add: GST (Along with HSN Code)</b>			
	<b>Gross Total ...</b>			

We agree to carry out above work as per specifications for a total contract price of Rs. \_\_\_\_\_ (amount in figures) Rs. \_\_\_\_\_ (amount in words) within the period specified in the invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of Supplier**

**Bank Details for online EMD Payment**  
**MUMBAI DISTRICTS AIDS CONTROL SOCIETY**  
**Ackworth Complex, R.A. Kidwai Marg,**  
**Wadala (W), Mumbai 400031**

Name of the A/c .	:	MUMBAI DISTRICTS AIDS CONTROL SOCIETY DBS
Name of the Bank	:	BANK OF BARODA
Name of the Branch	:	WADALA
RTGS Code no.	:	BARBOWADALA (5th Character is Zero)
NEFT Code no.	:	BARBOWADALA (5th Character is Zero)
Saving Bank A/C No.	:	04210100016262

**INFORMATION TO BE FILLED IN BY THE QUOTATIONER / TENDERER**

<b>Sr. No.</b>	<b>Particulars</b>	<b>To be filled by Quotationer / Tenderer</b>
1	Quotation / Tender No and Date	
2	EMD Amount, Receipt no. and date	
3	Quotationer / Tenderer Firm Name	
4	Quotationer / Tenderer Address	
5	Name of Contact Person and Contact No.	
6	E-mail ID	
6	If is proprietary concern if so name of the owner	
7	If it partnership concern Name of Each partner	
8	Partnership deed and copy of registration certificate	
9	If it is company if so the documentary proof to show that the company is registered Name of the Director	
10	Details of the bank	
	1) Name of the bank	
	2) Name of the Branch	
	3) Address of the branch	
	4) Type of bank Account	
	5) Bank account No.	
	6) IFC Code	
	7) MICR Code	
11	Registration under GST Act	<b>Yes / No</b>
12	GST Registration No.	
13	GST Registration Certificate	
14	The Certificate of PAN documents and Photograph	<b>Self-attested</b>

**Signature of authorized person of concern Company / Quotationer / Tenderer**

