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MUMBAI DISTRICTS AIDS CONTROL SOCIETY
Established by
MUNICIPAL CORPORATION OF GREATER MUMBAI



Regd. No. 891/980

MDACS/Quo/0357/ PO-Estt

Date: \ 8 February 2020

To,

Dear Sir,

Sub: Invitation of Quotation for removing the existing Mangalore tiles then fixing of new GI plain sheet and again re-fixing the existing Mangalore tiles with repairing of batten pattis and external painting with patch plastering work to be carried out at Annex Hall No. 2 of MDACS.

1. You are invited to submit your most competitive quotation for repairing work of Annex Hall No. 2 of MDACS:

Sr. No.	Brief Description for the work	Specifications	Work Completion period	Place of Work
1.	Removing the existing Mangalore tiles then fixing of new GI plain sheet and again re-fixing the existing Mangalore tiles with repairing of batten pattis and external painting with patch plastering work to be carried out at Annex Hall No. 2 of MDACS.	Separate Sheet attached	Within 21 days from the date of receipt of work order	MDACS

2. Bid Price

- a. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out
- b. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c. GST in connection with the sale shall be shown separately.
- d. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e. The Prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

4. Validity of Quotation

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.

Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com,



Life is precious Stop HIV/AIDS
Keep the Promise

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Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission. The withdrawal of the offer before validity period will entail forfeiture of EMD.

5. Evaluation of Quotations

The MDACS will evaluate and compare the quotations determined to be substantially responsive i.e. which are

- a) properly signed; and
- b) Conform to the terms and conditions and specifications.

The quotations would be evaluated for each item separately.

GST in connection with sale of goods shall be taken into account in evaluation.

6. Award of Contract

The MDACS will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 6.1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 6.2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 7. Payment shall be made within one month from the receipt of bill along with the report of with work completion and actual measurement reports.
- 8. As per prevailing rules TDS / SGST / CGST will deducted at source towards income tax / SGST / CGST from all the bills submitted to the department. The TDS / SGST / CGST certificate shall be generated on line by Finance section of Mumbai Districts AIDS Control Society.
- 9. The MDACS will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest prices.
- 10. MDACS reserves the right at the time of contract award to increase or decrease the quantities indicated in para 1 above by 15% without any change in the unit price or any other terms and conditions.
- 11. Incomplete, irregular, unsealed, unsigned and quotations received after the due date and time will not be considered.
- 12. **The quotationer must fill up the rates in the format given along with the quotations notice. If it is filled up in any other format, the same shall be rejected outright.**
- 13. Copy of GST Certificate should be submitted.
- 14. Copy of PAN card with photographs should be submitted.
- 15. The Quotationers must paginate the quotation properly.
- 16. **The Quotationer must submit the EMD of Rs. 14,750/- by Demand Draft. The Demand Draft should be drawn in favor of Mumbai Districts AIDS Control Society. The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid upto 3.00 p.m. one day prior to the opening of the Quotation. A copy the**

EMD Receipt should be kept should along with quotation. EMD Receipt no. should be mentioned on the Envelope.

17. **Performance Security:**

The successful bidder will have to pay 5% as Security Deposit by Demand Draft only within 15 days on receipt of the acceptance letter. If they fail to pay the Security Deposit within stipulated period, they will be charged extra Rs. 100/- as penalty.

The Security deposit will be refund after two months from the satisfactory completion of defect liability period

18. **Penalty**

- a. For delay work – ½ % per week or part thereof after the expiry of the work completion period subject to maximum 10%.
- b. Failure of the work – Earnest Money Deposit cum contract deposit will be forfeited and the work will be completed at the risk and cost of the contractor.
- c. Variation in specification – work will be rejected and cost of the said work will be recovered from the contractor.

19. Last Date and time of receipt of quotations:

Quotationer should submit their sealed quotation duly super-scribed on the envelope as **“Quotation for removing the existing Mangalore tiles then fixing of new GI plain sheet and again re-fixing the existing Mangalore tiles with repairing of batten pattis and external painting with patch plastering work to be carried out at Annex Hall No. 2 of MDACS.”** due on 28.02.2020 latest by 1.00 p.m. which will be opened on the due date at 3.00 p.m.

20. We look forward to receiving your quotations and thank you for your interest in this project.

Baale
13/2/2020
Dy. Director (Procurement)
MDACS

Sharma
14/2/2020
Addl. Project Director
MDACS

12/3/20

Scope of work, Technical Specifications, Terms and conditions

Scope of the work consist of

Sr. No.	Description	Qty. Sq. ft.
1.	Removing of old Mangalore tiles with its batten patti. GI sheet, valley gutters and stacking the same materials at site.	2850 sq.ft.
2.	Providing and painting of existing wooden rafters, purlins etc. by applying necessary a coat of primer and two coats of enamel paint.	3228 sq.ft.
3.	Providing and fixing new G.I. plain sheet of 26 Gauge on existing wooden rafters by using necessary nails etc. Complete	2850 sq.ft.
4.	Proving and fixing old and new batten pattis (provision for fixing old Mangalore tiles) on newly G.I. plain sheet by using necessary nails etc. complete	2550 Rft.
5.	Cleaning and re-fixing old Mangalore tiles on the batten pattis	2300 Rft.
6.	Providing and fixing new Mangalore tiles wherever necessary.	250 S.ft.
7.	Providing making and fixing new eaves gutter by using good quality GI sheet of 24 gauge with using necessary brackets etc. complete	150 R.ft.
8.	Providing and fixing PVC rain water pipes to the eaves gutter	115 R.ft.
9.	Breaking existing loose plaster and cleaning away the debris for external and internal surface of the building wherever necessary	500 sq.ft.
10.	Providing and making new sandface finish plaster in two coats to the external and internal surface of the building wherever necessary by using good quality sand mortar in the ratio of 1:4 and curing by water etc. Complete	500 Sq.ft.
11.	Providing and applying one coat of primer and two coat of external acrylic paint including necessary scrapping and cleaning work to the external surface of hall No. 2	2700 Sq.ft.
12.	Providing and applying synthetic enamel paint to the grills and wooden surfaces from the external surface of hall No. 2	700 Sq.ft.
13.	Providing and repairing exiting broken false ceiling by using Gypsum Board with necessary frame work	256 Sq.ft.

Technical Specification

a. Technical capacity (project experience)

The tenderer (s) in their own name should have satisfactorily executed the work of similar nature each costing more than Rs. 05 Lakhs MCGM / Semi government / Public sector organizations etc. during last three years. The information should be submit as per attached **Performa - I**

b. Technical person – the contractor and / or its managerial staff should have qualification / experience appropriate to the function they fulfill. Minimum of 5 years experience working on similar nature of project. The information should be submit as per attached **Performa – II.**

General Terms and Conditions

- a. All the material to be used for the work shall be standard and from fresh stock.
- b. All the material, tools, machines & manpower required for this work shall be arranged by the contractor. The electric power and water supply required for carrying out the work will be provided by MDACS. However, the contractor shall arrange to tap the same from the service available at site pointed out by the MDACS staff.
- c. The damage if any caused to the MDACS shall be recovered from the success contractors at their risk and cost.
- d. The contractor shall have to carry out the work at site at his risk and cost with safety precautionary measures and there shall be no liabilities on the MDACS on what so ever account for any accident / hazard caused to the person of the contractor.
- e. The contractor shall visit the site before submitting the offer to get acquainted with the scope of work and no claim will be entertained later on due to ignorance of site conditions. No escalation or price variation shall be admissible to the successful contractor during the contract period.
- f. If required the successful contractor shall arrange scaffolding / ladder / transportation to execute the work wherever necessary with no extra charges.
- g. The contractor shall fill up the schedule of quantity on unit rate basis and the payment will be made on actual measurement after completion of work.
- h. The tenderer shall read the mandatory conditions, General conditions, Technical Specifications, specific instructions carefully before submitting the tender.
- i. The MDACS is not bound for any relief / compensation if there is any reduction in the scope / quantum of the work or if no work is awarded at all.
- j. The Project Director, MDACS reserves the right to reject any quotation or all quotation without assigning any reason thereof. The Project Director reserves the right to negotiate with the lowest bidder.
- k. Valid bank solvency certificate issued by any nationalize / scheduled banks amounting not less than Rs. 3,00,000/- and it should not be previous more than six months.
- l. **Defect liability period:** Defect liability period should be Three years from the date of completion of work.
- m. **Work Completion Period:** Work Completion period will be 21 days from the date of receipt of work order.


 Admin. Officer
 MDACS

FORMAT OF QUOTATION

Sr. No.	Description of Furniture	Total Qty (Sq. Ft / R ft.)	Unit rate in Rs. (per Sq. Ft)	In Figures	In Words
1.	Removing of old Mangalore tiles with its batten patti. GI sheet, valley gutters and stacking the same materials at site.	2850 S.ft.			
2.	Providing and painting of existing wooden rafters, purlins etc. by applying necessary a coat of primer and two coats of enamel paint.	3228 S.ft.			
3.	Providing and fixing new G.I. plain sheet of 26 Gauge on existing wooden rafters by using necessary nails etc. Complete	2850 S.ft.			
4.	Providing and fixing old and new batten patts (provision for fixing old Mangalore tiles) on newly G.I. plain sheet by using necessary nails etc. complete	2550 Rft.			
5.	Cleaning and re-fixing old Mangalore tiles on the batten patts	2300 Rft.			
6.	Providing and fixing new Mangalore tiles wherever necessary.	250 S.ft.			
7.	Providing making and fixing new eaves gutter by using good quality GI sheet of 24 gauge with using necessary brackets etc. complete	150 R.ft.			
8.	Providing and fixing PVC rain water pipes to the eaves gutter	115 R.ft.			
9.	Breaking existing loose plaster and cleaning away the debris for external and internal surface of the building wherever necessary	500 S.ft.			
10.	Providing and making new sandface finish plaster in two coats to the external and internal surface of the building wherever necessary by using good quality sand mortar in the ratio of 1:4 and curing by water etc. Complete	500 Sq.ft.			
11.	Providing and applying one coat of primer and two coat of external acrylic paint including necessary scrapping and cleaning work to the external surface of hall No. 2	2700 S.ft.			

Sr. No.	Description of Furniture	Total Qty (Sq. Ft / R ft.)	Unit rate in Rs. (per Sq. Ft)	In Figures	In Words
12.	Providing and applying synthetic enamel paint to the grills and wooden surfaces from the external surface of hall No. 2	700 S.ft.			
13.	Providing and repairing exiting broken false ceiling by using Gypsum Board with necessary frame work	256 S.ft.			
	Total...				
	Add. : GST				
	Gross Total ...				

***Note: 1. Specification separate sheet attached.**

2. Payment shall be made as per actual work measurement.

We agree to complete the work in accordance with the technical specifications for a total contract price of Rs. _____ (amount in figures) Rs. _____ (amount in words) within the period specified in the invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Stamp and Signature of Contractor

PROFORMA- I

To,
 Madam
 Project Director
 MDACS, Wadala (W),
 Mumbai

The list of similar works as stated in Technical specification sr. no. 'a' during last three years costing more than Rs. 5 Lakhs-

PROFORMA- I					
Sr.No.	Name of the Project	Name of the employer	Stipulated date of completion	Actual date of completion	Actual Cost of work done
1	2	3	4	5	6
1					
2					
3					
4					
5					

Stamp and Signature of Contractor

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PROFORMA – II

To,
Madam
Project Director
MDACS, Wadala (W),
Mumbai

Technical person

The contractor and / or its managerial staff should have qualification / experience appropriate to the function they fulfill. Minimum of 3 years experience working on similar nature of project

Sr. No.	Post	Name	Qualification	Work Experience	
				No. of Years	Name of the Project
1					
2					
3					
4					
5					

Stamp and Signature of Contractor