



MDACS /Quo/038/ PO-ICTC

Date: 24, February 2020

To,

Dear Sir,

Sub: Invitation of Quotation for Procurement of ELISA Washer for SRLs at KEM Hospital, LTMG Hospital, J.J. Hospital, BYL Nair Hospital.

1. You are invited to submit your most competitive quotation for the Procurement of ELISA Washer for SRLs at KEM Hospital, LTMG Hospital, J.J. Hospital, BYL Nair Hospital:

Sr. No.	Description	Specifications	Qty	Place of Delivery
1.	ELISA Washer	As per separate sheet attached	4	1. KEM Hospital 2. LTMG Hospital 3. Sir. J. J. Hospital 4. BYL Nair Hospital

2. **Delivery Period:** It will be binding on you to supply the equipments within 15 days from the date of receipt of purchase order.
3. **Bid Price**
- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out
 - All duties, taxes and other levis payable on the raw materials and components shall be included in the total price.
 - GST in connection with the sale shall be shown separately.
 - The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - The Prices shall be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. **Validity of Quotation**
Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.
6. **Evaluation of Quotations**
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are
- properly signed; and
 - conform to the terms and conditions and specifications

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.
Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com,



The quotations would be evaluated for each item separately.
GST in connection with sale shall be taken into account in evaluation.

7. Award of Contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made within 30 days from the receipt of bill along with report of the delivery with stamp and signature of authorized person as acknowledgement.
9. As per prevailing rules TDS / SGST / CGST will deducted at source towards income tax / SGST / CGST from all the bills submitted to the department. The TDS / SGST / CGST certificate shall be generated on line by Finance section of Mumbai Districts AIDS Control Society.
10. Quotations from the manufacturers and their authorized distributors / agent / stockiest / are invited. The quotations from authorized distributors / agents / stockiest should accompany a **letter of authority** from the manufacturer authorizing item to quote for the said equipments. No bidder can be manufacturer and an authorized agent for the same product.
11. Quotationers should submit documentary evidence that they have requisite qualifications, experience, past performance and capacity to complete the supply successfully on time for the said equipments offered.
12. Quotationers should offer full quantity of the item.
13. Purchaser reserves the right at the time of contract award to increase or decrease the quantities indicated above by 15% without any change in the unit price or any other terms & conditions.
14. **Incomplete, irregular, unsealed, unsigned and quotations received after the due date and time will not be considered.**
15. The quotationer must fill up the rates in the format given along with the quotations notice. If it is filled up in any other format, the same shall be rejected outright.
16. The Quotationer must submit the **EMD of Rs. 13,500/- by Demand Draft. The Demand Draft should be drawn in favor of Mumbai Districts AIDS Control Society.** The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid upto 3.00 p.m. one day prior to the opening of the Quotation. A copy the EMD Receipt should be kept should along with quotation. EMD Receipt no. should be mentioned on the Envelope.
17. Copy of GST Certificate should be submitted.
18. Copy of PAN card with photographs should be submitted.

19. The Quotationers must paginate the quotation properly.

20. **Performance Security:**

The successful bidder will have to pay 5% as Security Deposit by Demand Draft only within 15 days on receipt of the purchase order. If they fail to pay the Security Deposit within stipulated period, they will be charged extra Rs. 100/- as a penalty.

Security Deposit will be refunded after two months from the completion of satisfactory warranty period.

21. **Penalty**

- a) For delay supply – ½ % per week or part thereof after the expiry of the delivery period subject to maximum 10%.
- b) Failure of the supply – Earnest Money Deposit cum contract deposit will be forfeited and the material will be purchased at the risk and cost of the suppliers.
- c) Variation in specification – material will be rejected and cost of the said recovered from the supplier.

22. Last Date and time of receipt of quotations:

Quotationer should submit their sealed quotation duly super-scribed on the envelope as “**Quotation for Procurement of ELISA Washer for SRLs at KEM Hospital, LTMG Hospital, J.J. Hospital, BYL Nair Hospital**” due on **03.03.2020** latest by 1.00 p.m., which will be opened on the due date at 3.00 p.m.

23. We look forward to receiving your quotations and thank you for your interest in this project.


Dy. Director (ICTC)
MDACS


Addl. Project Director
MDACS

Specifications & Terms and Conditions

ELISA Washer:

1. Should have capability to wash flat, U or V bottomed micro plates or 8 or 12 well strip plates.
2. Should have 8 and 12 way manifold.
3. Should have > 50 wash program memory.
4. Should have programmable washing time, volume and soaking time and plate shaking capacity.
5. Should have minimum 6 wash cycles.
6. Should have continuous operating cycle.
7. Should have residual volume less than 5 μ l.
8. Should have removable and autoclavable plate carrier.
9. Should have in-built vacuum and dispensing pumps to ensure accurate and quiet washing.
10. Should have waste bottle with full bottle alarm or sufficient mechanism to avoid spillage and damage to equipment. Should provide at least two spares each of wash buffer bottle and waste bottle.
11. Should have solution based wash buffer intake.
12. Should work with input 200 to 240Vac 50 Hz supply.
13. Operating conditions – Temperature 5^o – 35^oC
Humidity - 0 – 95% relative humidity without condensation
14. Strip and Plate washing modes should be present. Soak time should be 0 to 9.9 sec in strip mode and 0 – 30 mins in plate mode.
15. The manufacturer should provide calibration certificate, Installation qualification, Operation qualification and performance qualification certificates on installation
16. User's list with the addresses and contact No.'s to be provided
17. Training to MEC Engineers and user department staff
18. Should be supplied with branded UPS of sufficient capacity with minimum 30 mins backup and dust cover for the UPS. Should provide acrylic cover for the Washer.
19. Documentation - User manual in English
 - Log book with instruction for daily, weekly, monthly & quarterly maintenance checklist
 - Service/ technical manual
20. Comprehensive Warranty for 3 years from date of installation and should provide technical support and required spares and consumables.
22. Should have safety certificate from a competent authority CE / IVD / STQC CB certificate / STQC S certificate or valid detailed electrical and functional safety test report from ERTL. Copy of the certificate / test report shall be produced along with the technical bid.

Dy. Director (ICTC) -

MDACS

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FORMAT OF QUOTATION

Sr. No.	Description	Specifications	Qty	Unit rate in Rs.	In Figures	In Words
1.	Elisa Washer	As per separate sheet attached	04			
	Total ...					
	Add: GST					
	Gross Total ...					

We agree to supply the above equipments in accordance with the technical specifications for a total contract price of Rs. _____ (amount in figures) Rs. _____ (amount in words) within the period specified in the invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

