



MUMBAI DISTRICTS AIDS CONTROL SOCIETY

Established by

MUNICIPAL CORPORATION OF GREATER MUMBAI

Regd. No. 891/98



MDACS /Quo/004/ PO-CST

Date: 10, June 2020

To,

Dear Sir,

Sub: Invitation of Quotation for Procurement of Tablet Lamivudine 150mg for ART Centers.

1. You are invited to submit your most competitive rate for the following drugs:

Sr. No.	Brief Description for the Medicine	Specifications	Qty	Place of Delivery
1.	Tab. Lamivudine 150mg	As per attached list	24,000 Tablet	MDACS office

2. **Delivery Period :** It will be binding on you to supply the drugs within 10 days from the date of receipt of purchase order.

3. **Bid Price**

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- GST in connection with the sale shall be shown separately.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one Limited Tender.

5. **Validity of Limited Tender**

Limited Tender shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. **Evaluation of Limited Tenders**

The Purchaser will evaluate and compare the Limited Tenders determined to be substantially responsive i.e. which are

- properly signed; and
- conform to the terms and conditions and specifications

The Limited Tenders would be evaluated for each item separately.

GST in connection with sale of drugs shall not be taken into account in evaluation.

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.
Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com,



**Life is precious Stop HIV/AIDS
Keep the Promise**

7. Award of Contract

The Purchaser will award the contract to the bidder whose Limited Tender has been determined to be substantially responsive and who has offered the lowest evaluated Limited Tender price.

- 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any Limited Tenders and to cancel the bidding process and reject all Limited Tenders at any time prior to the award of contract.
- 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the Limited Tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.
8. Payment shall be made within 30 days from the receipt of bill along with report of the delivery with stamp and signature of authorized person as acknowledgement.
9. As per prevailing rules TDS / SGST / CGST will deducted at source towards income tax / SGST / CGST from all the bills submitted to the department. The TDS / SGST / CGST certificate shall be generated on line by Finance section of Mumbai Districts AIDS Control Society.
10. Expiry (Shelf life) of the drugs should not be less than 18 months at the time of delivery of the drugs.
11. Limited Tenders from the manufacturers and their authorized distributors / agent / stockiest / are invited. The Limited Tenders from authorized distributors / agents / stickiest should accompany a **letter of authority** from the manufacturer authorizing item to quote for the drugs. No bidder can be manufacturer and an authorized agent for the same product.
12. Limited Tenderers should submit documentary evidence that they have requisite qualifications, experience, past performance and capacity to complete the supply successfully on time for the drugs offered.
13. Limited Tenderers should also submit along with the Limited Tender Certificate of Pharmaceutical Products / Valid WHO GMP Certificate along with WHO-GMP Product List and Valid FDA License.
14. Limited Tenderers should also submit Quality Assurance Certificate from Govt. laboratory or recognized institute along with the supply.
15. Vendors should offer full quantity of the item.
16. Purchaser reserves the right at the time of contract award to increase or decrease the quantities indicated above by 15% without any change in the unit price or any other terms & conditions.
17. **Incomplete, irregular, unsealed, unsigned and Limited Tenders received after the due date and time will not be considered.**
18. The Limited Tenderer must fill up the rates in the format given along with the Limited Tenders notice. If it is filled up in any other format, the same shall be rejected outright.

19. The Limited Tenderer must submit the **EMD of Rs. 2,420/- by Demand Draft. The Demand Draft should be drawn in favor of Mumbai Districts AIDS Control Society.** The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid upto 3.00 p.m. one day prior to the opening of the Limited Tender. A copy the EMD Receipt should be kept should along with Limited Tender. EMD Receipt no. should be mentioned on the Envelope.
20. Copy of GST Certificate should be submitted.
21. ~~Copy of PAN card with photographs should be submitted.~~
22. The Limited Tenderers must paginate the Limited Tender properly.
23. **Performance Security:**

The successful bidder will have to pay 5% as Security Deposit by Demand Draft only within 07 days on receipt of the purchase order. If they fail to pay the Security Deposit within stipulated period, they will be charged extra Rs. 100/- as a penalty.

Security Deposit will be refunded after two months from the completion of satisfactory supply.



24. Penalty

- a) For delay supply – ½ % per week or part thereof after the expiry of the delivery period subject to maximum 10%.
- b) Failure of the supply – Earnest Money Deposit cum contract deposit will be forfeited and the medicine will be purchased at the risk and cost of the suppliers.
- c) Variation in specification – medicine will be rejected and cost of the said recovered from the supplier.

25. Last Date and time of receipt of Limited Tenders:

Limited Tenderer should submit their sealed Limited Tender duly super-scribed on the envelope as **“Invitation of Quotation for Procurement of Tablet Lamivudine 150mg for ART Centers”** due on 17. June 2020 latest by 1.00 p.m., which will be opened on the due date at 3.00 p.m.

26. We look forward to receiving your Limited Tenders and thank you for your interest in this project.

For 
Dy. Director (CST)
MDACS




Addl. Project Director
MDACS 

Specifications & Terms and Conditions

1. Specifications

Sr. No.	Description of Drug	Quantity
1.	Tab. Lamivudine 150mg	24,000 Tablets

- i) Expiry date of all the above drugs should be minimum 18 months from the date of delivery of offered drugs.
- ii) Stamp of "**NACO / MDACS - Government Supply - not for Sale**" should be put on drugs (on the strip / bottle)
- iii) Valid Certificate of WHO / GMP / COPP will be required.
- iv) **Delivery Period** : Within 10 days from the date of receipt of purchase order.

For. 
DD (CST)
MDACS


C-21

FORMAT OF LIMITED TENDER

Sr. No.	Description of Drugs	Name of the Manufacturer	Qty	Unit rate in Rs.	In Figures	In Words
1.	Tab. Lamivudine 150mg		24,000 Tablets			
	Total ...					
	Add: GST					
	Gross Total ...					

Gross Total Cost : Rs. _____

We agree to supply the above drugs in accordance with the technical specifications for a total contract price of Rs. _____ (amount in figures) Rs. _____ (amount in words) within the period specified in the invitation for Limited Tenders.

We also confirm that the Expiry (Shelf life) of the drugs is _____ months shall apply to the offered drugs.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

